



## LIBERTY (AGTR-5) DIVISION United States Naval Sea Cadet Corps



From: Commanding Officer  
To: Distribution

22 March 2006

**Subj: COMMAND POLICY LETTER 0004-2005: SECURITY OF PASSWORDS AND  
USERNAMES FOR OFFICIAL WEB SITE**

**Applicability:** This directive is applicable to all hands assigned to the Liberty (AGTR-5) Division.

**Reference:**

USNSCC/NLCC Administration Manual (Feb 04)  
USNSCC Regulations Manual Chapter 6, Sec., 0634 - Drill Attendance  
Liberty (AGTR-5) Div., Standard Operating Procedures (SOP)

**Purpose:** To provide guidance for

In compliance with recent Naval Directives some of the pages on the Division's web site are password protected. This is part of the Navy's overall response to a need for heightened security to ensure the safety of military personnel. This policy extends to the US Naval Sea Cadet Corps and the Liberty (AGTR-5) Division as well.

Some pages are inaccessible without the correct Username and Password. The CO will disseminate current (and changes) password and usernames via the Staff and TCSPA electronic distribution lists. These are not to be compromised or shared with non-Liberty Division personnel, with exceptions being granted by the CO on a case basis.

When you receive the username and password keep in mind that they are case sensitive, and to log-out close your browser.

Please bear with us as new security measures are integrated into our website. Thank you.

If you have any questions or comments, please direct them to the Liberty Division's Operations Officer or the Webmaster.

Point of Contact (POC) for this directive is the Executive Officer.

LT(lg) Forrest Woodward  
Commanding Officer

Distribution:

**Subj: COMMAND POLICY LETTER 0004-2005: SECURITY OF PASSWORDS AND  
USERNAMES FOR OFFICIAL WEB SITE**

All Liberty (AGTR-5) Division USNSCC Officers  
All Liberty (AGTR-5) Division Staff Instructors  
All Liberty (AGTR-5) Division Staff Petty Officers  
POST to Liberty (AGTR-5) Web Site  
FILE